

Gymnasium:			
Visit Observations			
Date of visit		Visited by	

Sr. No.	Particulars / Observations			
1.0	Gymnasiums in nearby area:			
	Name & Grade	No. of Members	Fee scale Rs.	Distance From (Km)
1.1				
1.2				
1.3				
1.4				
1.5				
1.6				
1.7				

Sr. No.	Particulars / Observations		
2.0	Vehicles parked in the compound of the Gymnasium:		
	Type	No.	Time
2.1	Cars		
2.2	2 wheelers		
2.3			
2.4			
2.5			

Sr. No.	Particulars / Observations		
3.0	Cleanliness:		
	Location	Observations	Time
3.1	Compound		
3.2	Reception hall		
3.3	Exercise Room		
3.4	Equipments		
3.5	Steam bath		
3.6	Massage room		
3.7			
3.8			

Sr. No.	Particulars / Observations			
4.0	Customers in the Gymnasium:			
	Scheme	Capacity	Present	Time
4.1				
4.2				

Sr. No.	Particulars / Observations		
5.0	Staff Strength:		
	Category	As per Muster	On Duty
	GM		
	Supervisors		
	Instructor		
	Dietician		
	Sweepers		
	Watchman		
	Total		

Sr. No.	Particulars / Observations		
6.0	Registers / Records:		
	Name	Observations	
6.1	Customer Visit Register		
6.2	Members Cards		
6.3	Suggestion book		
6.4	Complaint book		
6.5	Receipt book		
6.6	Muster / Attendance cards		
6.7	Billing register		
6.8	Daily Cash book		

Sr. No.	Particulars / Observations
7.0	Security arrangement: Own staff / Contract
7.1	No. Of Security personnel:
7.2	On duty at the time of visit:

