

Few Points to ponder in respect of Problem Solving:

1. Have a firm belief that every problem has a solution.
2. Define the problem precisely.
3. Using 'Brain' rather than 'heart' should solve problem.
4. Generally solution to the Problem lies in the Problem itself.
5. Collection of unbiased data is a prerequisite to Problem solving.
6. Analyze the data.
7. Study cause & effect relationship. Pinpoint absence of relationship if any.
8. Analyze every factor without relying on any prior knowledge / facts.
9. Try to reach grass root of the problem.
10. Look at the problem from different angles.
11. It is necessary that whenever there is a problem, you should go to "Gemba" Gemba is a Japanese word, which means "the real place". In other words, it means shop floor.